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## **Survey Participants**

Augustana College Avila University Baldwin Wallace University Bethune Cookman University

BMCC/CUNY

Bryan College

**Central Lakes College Foundation** 

Centre College

Chicago State University Foundation

**Clackamas Community College Foundation** 

Stark State College

College of St. Joseph

College of the Siskiyous

Concordia University

Delaware College of Art and Design

Doane College

Eastern Oklahoma State College

Iowa Central Community College

Itawamba Community College

Lackawanna College

Lamar Institute of Technology Foundation

Manhattan School of Music

Marylhurst University

**NDSCS** Foundation

Northeastern State University

Northland Community and Technical College

Northwestern College

Northwood University

**OCC** Foundation

Otterbein University

Presbyterian College

Saginaw Valley State University

**Stetson University** 

Technical College of the Lowcountry

Thomas More College

**Trocaire College** 

**UNC-Chapel Hill** 

University of Alaska Foundation

University of AR at Little Rock

University of Central Missouri

**UW-Parkside** 

# Western Connecticut State University WVC Foundation

## **The Questionnaire**

- 1. What was the total quantity of pieces mailed in the past year in order to raise funds for the college from all potential donors? (If the college did 10 mailings at 5,000 pieces each then the answer would be 50,000).
  - 2011-12 academic year
  - 2012-13 academic year
- 2. Which of the following internet vehicles has the college found useful for particular fundraising campaigns in the past two years?
  - Blogs developed for specific campaigns
  - Youtube
  - Vimeo
  - Facebook
  - Tumblr
  - Twitter
  - Google Plus
- 3. How much did the Office of Advancement spend on telephone solicitation, either in-house or outsourced, including spending for labor, scripts, telecom costs, etc -- in the past year?
- 4. Excluding the cost of salaries, benefits and basic overhead for the Office of Advancement, what was the marginal cost of raising fund for the college expressed as a percentage of total funds raised?
- 5. Including the costs of salaries, benefits and overhead for the Office of Advancement, what was the cost of raising funds for the college expressed as a percentage of funds raised?
- 6. What was the overall budget, excluding salaries, benefits and office space, for the Office of Advancement or similar office that performs the same functions? Answer for each of the years listed:
  - 2011-12 academic year
  - 2012-13 academic year
  - 7. How many FTE positions are allocated to the Office of Advancement?
    - 2011-12 academic year
    - 2012-13 academic year
- 8. Approximately how much office space, in square feet, is allocated to the Office of Institutional Advancement or office with similar responsibilities? Note: a typical medium sized one bedroom apartment in the USA is about 825 square feet.
- 9. For those employees that are most responsible for fundraising, did the college award merit-based pay or bonuses in any form in the past year?
  - Yes
  - No
  - 10. If the college offered merit-based pay or bonuses did these funds:
    - Add less than 3% to salaries
    - Add 3+ to 6% to salaries

- Add 6+ to 10% to salaries
- Add more than 10% to salaries
- 11. What percentage of the full time staff qualified for any form of merit pay or bonus in the past year?
- 12. Please rate the following types of fundraising methods. Has their effectiveness increased or decreased for your institution over the past two years?
  - Direct Mail
  - Telathons
  - Web-based fundraising
  - Brick Campaigns
  - Live Auctions
  - Internet Based Auctions
  - Appeals to Faculty & Staff
  - Webinair or Podcast Fundraising Appeals
  - Bequests
  - Facility Naming Gifts
  - Raffles
  - Capital Campaigns
  - Email Based Funding Appeals
  - 13. How many athletic booster clubs does the college have?
- 14. In the past year, how much money was raised by and from the college's athletic booster clubs?
- 15. Approximately what percentage of funds raised by and from booster clubs went directly to the college's athletic programs? Please give a percentage and not a dollar amount.
- 16. What percentage of the college's athletic booster clubs are directly managed by the Office of Advancement or Fundraising?
  - 17. The fundraising efforts of the Annual Fund drive is:
    - Virtually completely outsourced
    - Largely outsourced
    - Done about 50% by staff and 50% by an outside firm
    - Largely done in-house by staff
    - Virtually completely done in-house by staff
  - 18. The college considers annual fund revenues to be:
    - All gifts received in a given year
    - All unrestricted gifts received in a given year
    - All gifts and donations raised specifically for the Annual Fund
- 19. The college's expenses for printed promotional materials specifically intended for the last annual fund were:
- 20. What were the college's expenditures for the online element of the college's last annual fund drive including expenses for website and social media site development, email blasts, consulting and other fees:
- 21. The estimated amount of professional staff time spent on the last annual fund was: (Note: clerical and student time are asked about in the next question.)

- 22. The estimated amount of student labor and clerical labor spent on the last annual fund was:
  - Student labor
  - Non student clerical staff labor
- 23. What percentage of the total value of assets and funds raised by the college in the past year can be described as non-monetary assets that are not financial instruments such as real estate, artwork, memorabilia and other physical objects?
- 24. In the past year what costs did the college accrue to appraise, sell, rent, tender, house or otherwise dispose of or care for these assets? (Include commissions paid to brokers, real estate taxes, storage and other costs).
- 25. In the past year how much did the college spend for consultants to conduct fundraising campaigns or to otherwise enhance the college's fundraising capabilities?
  - 26. Over the next two years the college will probably spend:
    - Less than in the past two years on campaign consultants
    - About the same amount
    - More than in the past two years
  - 27. Most of the development consultancies that your college has used are:
    - Very small offices or one man shops
    - Small to medium sized firms that work on perhaps 20-75 campaigns per year
    - Large consulting firms that may work on a hundred or more campaigns per year
- 28. Which phrase best describes your attitude towards the use of campaign consultants and other fundraising consultants:
  - We don't really use them.
  - We use them but have a very steady relationship with a trusted supplier.
  - We use them but have been disappointed by recent experiences.
  - We are always on the lookout for new expertise and consultants who can help us.
- 29. Your honest confidential evaluation of your college's fundraising efforts relative to those colleges that are generally regarded as your institution's peers:
  - I think we are ahead of the pack.
  - We do about as well as the others.
  - Honestly, I think that we are falling short somewhat but we can catch up.
  - We're falling short and probably can do better and don't really think we will catch up in the very short term.
- 30. The Advancement Office receives its funding from which of the following sources:
  - General College Funds used to fund most of the college administration

- A percentage of funds raised
- Through a specific student fee assessed specifically for advancement
- Through services offered by the Advancement office
- 31. The college's Office of Advancement has how many FTE positions:
- 32. Over the past two years the Advancement Office has:
  - Not changed the number of FTE positions
  - Added 1-2 FTE positions
  - Subtracted 1-2 FTE positions
  - Added 3 or more FTE positions
  - Subtracted 3 or more FTE positions
- 33. The overall budget for the Advancement Office in the 2012-13 academic year, including spending for salaries and benefits, but not including the costs of office space, was approximately:
- 34. Approximately how much did the college raise through auctions in the past year?
- 35. Has the college ever conducted an online auction, either stand alone or in conjunction with an auction held at a physical site?
  - Yes
  - No
  - 36. How do you view online auctions as a fundraising tool?
    - Not really familiar with them.
    - Have not used them but are planning to soon.
    - Have used them and not found them too useful.
    - Have used them and found them useful.
    - Have used them and we are very enthusiastic about them.
- 37. If you have purchased any software or used any services that you have found particularly useful for online auctions please list them below.
- 38. How would you evaluate your college's online fundraising efforts, including web promotions, website development, fundraising blogs and listservs, podcasts and other internet-based promotional and fundraising efforts?
  - We haven't really done much but think it is overblown.
  - We haven't done much and will be doing much more.
  - We've been pretty active but with relatively poor results.
  - We've been pretty active and think we've had good results.
- 39. Please rate the performance of the following types of fundraising vehicles for your institution:
  - Telathons
  - Direct Mail
  - Web-based Fundraising
  - "Brick" Campaigns
  - Raffles
  - Capital Campaigns
  - Appeals to Student and Faculty

- 40. How much did the college spend in the past year for plaques, medals, and other mementos or gifts to reward donors?
- 41. In the past year how much did the college spend for events designed to celebrate the generosity or other virtues of key gift givers to the college?
- 42. Does the college stage particular campaigns aimed specifically at the college's faculty and staff?
  - Yes
  - No
- 43. How much money did the college raise in the past year from donations by faculty and staff, in all campaigns?

## **Characteristics of the Sample**

Overall sample size: 45

#### **By Total Enrollment Count**

Under 2,000: 13 2,000 – 5,000: 19 Over 5,000: 13

#### By Type of College

Community College: 18 4-Year or MA Granting College: 20 PHD Level College or University: 4 Level 1 or Level 2 Research University: 3

#### By Public or Private

Public: 20 Private: 24

#### By Total Value of College Endowment

\$25 Million and Under: 35 Over \$25 Million: 10

#### **By Total Cost of Tuition**

Under \$5,000: 17 \$5,000 - \$20,000: 13 Over \$20,000: 5